**INDIAN COUNCIL OF MEDICAL RESEARCH**

**APPLICATION FORM FOR TRAVEL GRANT TO NON-ICMR SCIENTISTS**

 **DIVISION OF HUMAN RESOURCE PLANNING & DEVELOPMENT (HRD)**

Important:

1. Age will be considered as on the date of the Conference
2. Separate application should be submitted for different International Conferences / Seminars/ Symposia/ Workshops
3. Information asked under column 8 must be filled appropriately
4. **Application/Translation of knowledge generated during research implementation for benefit of human beings should be specified in Abstract**

NOTE: COMMITMENT FOR FUNDING MAY BE WITHDRAWN IF ANY OF THE INFORMATION FURNISHED BY THE APPLICANT IS FOUND FALSE AND MAY DEBAR THE CANDIDATE FOR FUTURE SUPPORT UNDER THIS SCHEME

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| **IMPORTANT**1. CV should be one pager with research publications indexed in PubMed/SCI, during last five years.
2. Only the front page of the Technical Programme of the Conferences to be enclosed as also the accepted letter and copy of the Abstract
3. Just provide Air India air fare; no need to enclose Air India quote
4. Ensure that the Conference is not a predatory
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**RECORD SHEET**

(To be filled in by the applicant)

1. Name of applicant

#  Designation

#  Name of the department

 Address of University/ Institution/ College with PIN code

 Tel. No. With STD Code (O)

 Tel. No. (R) (Mobile)

 Telegraphic address

 Fax /e-mail

2. Age Sex Date of birth

3. Name of the International Conference/Seminar/Symposium/Workshop/

 Training Programmes **for scientists/ nurses**/**paramedicals**

3.1 Organizers

3.2 Title of Abstract accepted/Paper

4. Venue and date of Conference

4.1. Whether Conference is held annually/once in two years/ once in three years (please specify)

4.2. Broad area of the Conference:

 a) Life Sciences

 b) Communicable Diseases

 c) Non-Communicable Diseases

 d) Basic Medical Sciences

 e) Reproductive Health

 f) Nutrition

 g) Any other (please specify)

5. Purpose of visit:

 5.1. Presenting Paper Oral/Poster

 5.2 No. of Papers Single author / One of the authors (First/ Corresponding)

 5.3 Chairing a Session Yes/No

 5.4 Keynote Speaker Yes/No

 5.5 Others (Please specify)

6. Particulars of financial assistance the applicant is applying for/receiving from other National sources/Organizers, towards travel for attending of Conference:

6.1 Name of the funding agency

6.2 Sanctioned/committed amount

7. Total Air-fare by shortest route Excursion/Economy Class. : `. ………………………………..

 7.1 VISA fee `. …………………………

7.2 Registration fee provided to young scientists: `. ………………Foreign currency……….

8. Details of International Conferences attended in the last three years, if any [Title of the Conference, dates, venue & amount (in `) funded by ICMR]

9. Are the findings in the Paper being presented the result of ICMR project or other work: Yes/No. If yes, then:

 (a) ICMR Project’s reference number

1. Project Title

(c) Duration of Project

1. Name of Principal Investigator
2. Status Ongoing/Completed

10. Designation and address of authorized Officers *viz.* Registrar/Finance Officer for receiving grant

11. Proposed date of leaving India for the Conference and the likely date of return.

12. Indicate clearly, the benefit expected to be derived by attending the Conference (attach separate sheet) (100 words only)

1. **Emphasis will be given to the Abstracts with ‘significance in terms of human health’**
2. **Certified that the present Abstract is original and it has not been published/presented earlier.**

13. Any other information which you may like to furnish in support of your application.

14. I declare that the information furnished above is correct and I have not availed support from ICMR in the last three years for this purpose.

Signature of applicant

Recommendation of the Head of the Department and Institute,

 Signature & Official Seal of forwarding authority

**PLEASE ENCLOSE SUPPORTING DOCUMENTS** where in the check list the applicant’s answer is Yes (strike off whatever is not applicable). All the Documents may be enclosed as in the order given below:

**CHECK LIST**

1. Applicant has Paper(s) accepted at the Conference Yes/No

2. Applicant has been sanctioned any travel support by any other agency Yes/No

3. Fare from Air India indicating the cost of return air fare `

 (Excursion/ Economy class) Yes/No

4. Certificate in proof of date of birth Yes/No

5. Copy of Abstract of Paper(s) Yes/No

6. Brochure/Announcement of the Conference Yes/No

7. Technical programme of the Conference Yes/No

8. Applicant has availed assistance in last three years Yes/No

9. Applicant is a young scientist (35 years as on date of conference) Yes/No

11. Documents are properly tagged and flagged with the application Yes/No

12. Updated biodata with publications in last five years (**indexed journals** in Yes/No

 databases like PubMed, SCI*, etc*. publications in predatory journals to be avoided)

13. Copy of Visa fee (receipt) Yes/No

14. Copy of Registration fee paid to be sent by ONLY selected applicants Yes/No

15. Brief CV of the Applicant should be one page Yes/No