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भारतीय आयुर्विज्ञान अनुसंधान परिषद
INDIAN COUNCIL OF MEDICAL RESEARCH
वी.रामलिंगस्वामी भवन, अन्सारी नगर, पोस्ट बॉक्स 4911, नई दिल्ली -110 029
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No: AA-VI/CW/Circular/2019

Dated: 01.5.2019

OFFICE MEMORENDUM

Sub: Works in ICMR Institutes – Streamlining the process regarding.

It is seen from past records that a lot of works have not been completed by the different executing agencies due to many reasons e.g. price escalation, scope change and revision of estimate, under estimation at the time of original estimation, delay in planning the work, delay in getting the municipal approval, starting the work by executing agency without getting the municipal approval, not getting the completion certificate, Fire NOC, Pollution NOC, non submission of expenditure statement by the executing agency, improper monitoring by the Institute, change in specifications etc.

2. It has been observed that in most of the works, the revision of the estimate is due to the change in scope, resulting in time and cost overrun resulting the inordinate delay in handing over the facilities. In this regard to further streamline the process, the following directions are issued:-

- (i) The scope of the work frozen and decided at the time of accord of Administrative Approval and Expenditure Sanction shall be enforceable up to completion and handing over of the completed work. The concerned Directors of the Institutes shall ensure that the scope of work, specifications etc. are not changed at all during the progress of the work. Whenever the work necessitates any change in specifications and scope of work, the same should be referred for approval of the ICMR Head Quarter. Any deviation from these instructions will be viewed seriously and shall be treated as misconduct.

1 of 2

राजीव रंजन सिंह / RAJIV R. SINGH
सहायक महानिदेशक / Asstt. Director General
भारतीय आयुर्विज्ञान अनुसंधान परिषद
Indian Council of Medical Research
स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)
Department of Health Research (Min. of Health & F.W.)
वी.रामलिंगस्वामी भवन / V. Ramalingeswami Bhawan
अन्सारी नगर, नई दिल्ली -110029

[Handwritten Signature]
11/5/2019

- (ii) The executing agencies are not allowed to change the scope of work, specifications etc. without written permission of ICMR-HQ. Any change in specifications, scope of work etc. by the executing agency without written approval of ICMR Headquarter will be considered seriously and may lead to blacklisting of that executing agency besides referring the matter to concerned Ministry/Vigilance.
- (iii) The Directors of the Institutes are requested to submit the details of all such works in progress where scope, specifications etc., have been changed by them without permission of ICMR-Head Quarter till date.

3. This issues with the approval of Director General.

R.R.S.
17/5/2019
(Rajiv R. Singh)

Asstt. Director General (Admin)

Tele. No. 26589152

Copy to:-

1. All Heads of ICMR Divisions.
2. All Directors/Directors-in-Charge of ICMR Institutes.
3. PS to Director General.
4. PS to Addl. DG/Sr.DDG (Admn)/Sr.Financial Advisor.
5. ADG (A) (AX)/ADG (A) (RR)/Sr. AO (Ad-II)/Sr.ACO/TO-C(AKS)/TO-C(SCP).
6. ISRM Division to upload in ICMR Website.

राजीव रंजन सिंह / RAJIV R. SINGH
सहायक महानिदेशक / Asstt. Director General
भारतीय आयुर्विज्ञान अनुसंधान परिषद
Indian Council of Medical Research
स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)
Department of Health Research (Min. of Health & F.W.)
जी. रामलिंगस्वामी भवन / V. Ramalingeswami Bhawan
अंसारी नगर, नई दिल्ली-110029/Ansari Nagar, New Delhi -110029

Kindly ask ADG(A) to put his seal.

Chanchal Goyal
2/5/19.

2 of 2

270 ADG(A)
6/5/19

Needful done pl.

Dr. Chanchal Goyal, Sr E

R.R.S.
31/5/2019

*Returned by Dr. C. Goyal, Sr E
ADG (CA) (RR) with request to send through
email to her to upload this om. Pl. do the
needful.*

EE(SCP)

PS/JO

6/5/19

R.R.S.
6/5/19
ADG (CA)