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INDIAN COUNCIL OF  
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भारतीय आयुर्विज्ञान अनुसंधान परिषद  
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार  
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research  
Department of Health Research, Ministry of Health  
and Family Welfare, Government of India  
Dated 21/10/2020

No.16/73/2020-Admn.II

To


The Director/Directors-in-Charge of  
Permanent Institutes/Centers of ICMR

Sir/Madam,

Please find enclosed herewith the following OM/DO/email letters which have been received from different Ministries for information and necessary action.

Sl.No	Reference No. and date	Name of Ministry	Subject
1	JO No.17/7/2020-Coord dated 04.08.2020	National Human Rights Commission, Manavadhikar Bhawan, Block-C, INA, New Delhi	Regarding sending email communications to the authorities by the Commission
2	F. No.Q-11022/28/2020-HR(ICMR) dated 27.08.2020	Dept. of Health Research, Ministry of Health and Family Welfare, New Delhi	Implementation of Courts Services Project for providing ICT enablement to all Courts regarding
3	No/CB/SRCP/MKTG/2020-21 Dated 23.09.2020	Ministry of Micro Small And Medium Enterprises, GOI, Rajiv Gandhi Handicrafts Bhavan (1 <sup>st</sup> floor), Baba Khadag Singh Marg, Connaught Place, New Delhi	Marketing/Supply of Coir Products like – Rubberized Coir Mattress, Coir Door Mat, Coir Matting, Coir Pith, Coir Geo Textile, Coir wood/Ply etc. for office use in your organization

Yours faithfully



(Jagdish Rajesh)  
Assistant Director General (Admn)

Encl: **As above**

Copy to :-

- (1) PS to DG/PS to Addl. DG/PS to Sr. DDG(A)/PS to Sr. FA
- (2) All Divisional Heads
- (3) ADG(A)-I/II
- (4) Dr. L.K.Sharma, Scientist "E" – soft copy of the same has been mailed at your email ID ([Sharma.lk@icmr.gov.in](mailto:Sharma.lk@icmr.gov.in)) for website upload.

वी. रामलिंगस्वामी भवन, पोस्ट बॉक्स नं. 4911,  
अंसारी नगर, नई दिल्ली - 110 029, भारत  
V. Ramalingaswami Bhawan, P.O. Box No. 4911,  
Ansari Nagar, New Delhi - 110 029, India

Tel: +91-11-26588895 / 26588980 / 26589794  
+91-11-26589336 / 26588707  
Fax: +91-11-26588662 | [icmr.nic.in](http://icmr.nic.in)

Pl. forward to

31/8

Sr. Asst (Admin II)



राष्ट्रीय मानव अधिकार आयोग  
NATIONAL HUMAN RIGHTS COMMISSION

मानवाधिकार भवन, ब्लॉक-C, आई एन ए, नई दिल्ली-110023 भारत  
Manavadhikar Bhawan, Block-C, INA, New Delhi-110023 INDIA

Fax : 91-011-24651329, Tele No. 24663278

E-mail : [covdnhrc@hub.nic.in](mailto:covdnhrc@hub.nic.in)

Website : [www.nhrc.nic.in](http://www.nhrc.nic.in)

D.G. ICMR OFFICE

Diary No. 585272

Date: 28/8/20

Dated: 4<sup>th</sup> August, 2020

Subject: Regarding sending email communications to the authorities by the Commission.

Sir,

The undersigned is directed to state that in order to increase efficiency in the functioning of the Commission and encourage paperless working, the Commission is shifting towards online working. For this purpose, software used in the Complaint Management Information System (CMIS) has been improved and every document is being converted in a digital form, the case files are being maintained and examined in a digital form, and the communications are sent to the public authorities as well as to the complainants through email using email '[nhrc.india@nic.in](mailto:nhrc.india@nic.in)', and earlier practice of sending the Commission's directions and other documents through postal services is being discontinued gradually. The public authorities have also been requested to send their reports using HRC Net portal [www.hrcnet.nic.in](http://www.hrcnet.nic.in)

2. It is, therefore, requested that you may please sensitize the public authorities under your jurisdiction that the email communications received through '[nhrc.india@nic.in](mailto:nhrc.india@nic.in)' should be treated as official and approved communication of the Commission, and these are to be accepted and responded as required under the provisions of the Protection of Human Rights Act, 1993. It is also requested that correct email IDs of all the public authorities may be updated on the official websites, and the communications received from the Commission through email may be transmitted/forwarded to the concerned answerable public servant by the recipient under intimation to the Commission.

Yours faithfully,

*D.M. Tripathy*  
(D.M. Tripathy)

Under Secretary (Coord)

As per copy on file on  
8/8/20  
dissected

US/GAR) 5/8/20  
EA/NKR

Secretary to Govt. of India  
M/o Health & Family Welfare  
D/o Health Research  
Indian Council of Medical Research,  
V. Ramalingaswami Bhawan,  
Ansari Nagar, New Delhi

M. Sarita

*Mumtaz*  
2/9/2020

Dated: 4<sup>th</sup> August, 2020

S.No. 884  
02/09/2020

Sno. 1829 JO No. 17/7/2020-Coord.

2/9/2020

W/c (FAS)  
LCMR and full to  
85 W/DHR JS (AN)  
DDG (A)

BR  
28/8/20  
585272  
AUG 2020  
ip 5/2020

ARJ  
28/8

File No: Q-11022/28/2020-HR(ICMR)/office-8068511  
Government of India  
Ministry of Health and Family Welfare  
(Department of Health Research)

2nd Floor, Red Cross Building, New Delhi-110001  
Dated: 27th August, 2020

To,

Sr. Deputy Director General (Admn.)  
Indian Council of Medical Research (ICMR),  
V. Ramalingaswami Bhawan,  
Ansari Nagar, New Delhi-110029.

ADG (RW) please circulate  
ADG (JR)

Subject: Implementation of Courts Services Project for providing ICT enablement to all Courts regarding.

Sr. No 1A-11  
04/09

Sir,

Please find enclosed a copy of the DO letter No. 60011/85/2020-dmn.III(LA) dated 30.07.2020 received from the Secretary, Department of Legal Affairs, Ministry of Law & Justice on the subject mentioned above, which is self explanatory with the request to comply on the instructions strictly.

Encl. As above.

Sr. DDG (A) Office  
Dy. No. : 585938  
Dated : 03/09/20

Yours faithfully,  
Digitally signed by GOPAL  
KADITYA RAGHUVANSHI  
Date Thu Aug 27 17:18:24 IST  
2020  
Reason Approved

(G.A. Raghuvanshi)  
Under Secretary to the Government of India  
Tel No: 23736902  
Email: - dhrhq.icmr@gmail.com

Copy to : Shri. Cintu Baisya, Legal Advisor, ICMR

S.No. 915  
7/9/2020

S.no 4850  
7/9/2020

Ms Sanki

7/9/2020

20/Secy-DHR

Kumar Mendiratta



सत्यमेव जयते

सचिव  
विधि और न्याय मंत्रालय  
भारत सरकार  
SECRETARY  
DEPARTMENT OF LEGAL AFFAIRS  
MINISTRY OF LAW & JUSTICE  
GOVERNMENT OF INDIA

Secretary  
FTS No. 1839619  
31/7/2020

30<sup>th</sup> July, 2020.

No.A-60011/85/2020-Admn.III (LA)

Dear Secretary,

As you may be aware that the Government has given high priority to frame laws facilitating enforcement of contracts with a view to make India one of the preferred destinations for investment and business. In this context, the Department of Legal Affairs had earlier enacted the Commercial Courts Act, 2015. Further to facilitate the Ease of Doing Business (EoDB) and improve India's ranking in World Bank Report on EoDB, Commercial Courts Act, 2015 was amended for providing quick resolution of commercial disputes of a specified value of rupees 3 lakhs and above by dedicated Commercial Courts. This forms part of systemic reforms envisaging effective and amicable resolution of maximum commercial disputes in a time bound manner through judicial process.

2. In this regard, e-filing in commercial cases has also been operationalized in the dedicated Commercial Courts of Delhi and Mumbai, through eCourts Services Project, being implemented by the Department of Justice. This e-filing portal having the facility for e-payment of court fees is aimed at promoting paperless filing and also to save time, reduce costs and add efficiency to judicial process.

3. I am therefore to request you that in cases pending before the Commercial Courts in Mumbai and Delhi, being handled by your Ministry/ Department including Autonomous Bodies, Subordinate Offices, attached Offices and PSUs under Administrative control of your Ministry, the e-filing route be mandatorily followed.

With warm regards,

Yours sincerely,

*[Signature]*  
JS(GN) / JS(AN) / S. 2001 (Adm), LMR (Anoop Kumar Mendiratta)

All Secretaries to the Govt. of India

Copy to: (1) Cabinet Secretary, Cabinet Secretariat, Rashtrapati Bhavan, New Delhi.  
(2) PS to Hon'ble Minister of Law & Justice

*[Signature]*  
(Anoop Kumar Mendiratta)

*[Signature]*

*[Signature]*  
31/7

us(g/r)

Raw today  
6/8/20

As per  
BPMK  
copy dealt with by  
Hindraj  
18/08/2020

सचिव, न्याय विभाग, भारत सरकार, न्याय भवन, नई दिल्ली-110 002  
सचिव, न्याय विभाग, कानून विभाग, न्याय भवन, नई दिल्ली-110 002  
सचिव, न्याय विभाग, न्याय भवन, नई दिल्ली-110 002

Email

**Fwd: Marketing / Supply of COIR Products - -reg.**

**From :** Prof. Balram Bhargava <balram.bhargava@gov.in> Wed, Sep 23, 2020 12:28 PM  
**Subject :** Fwd: Marketing / Supply of COIR Products - -reg. 2 attachments  
**To :** geetan <geetan@nic.in>, Dr G S G Ayyengar <drgsg.ayyengar@nic.in>  
**Cc :** Secretary DHR <dg@icmr.org.in>

Sr. DDG (A) Office  
Dy. No. : 587088.....  
Dated : 24/09/20.....

**From:** "coirboard srcp" <coirboard.srcp@gmail.com>  
**To:** "Prof. Balram Bhargava" <balram.bhargava@gov.in>  
**Sent:** Wednesday, September 23, 2020 12:18:21 PM  
**Subject:** Marketing / Supply of COIR Products - -reg.

ADDI  
23/9  
Please circulate to all the NCR Institutes/ Centres and Heads of Divisions/Sections, for information.

Respected Sir,

Please find attached herewith a D.O. Letter for your kind perusal please.

With kind regards,  
Your's faithfully,  
Diwakar Sharma,  
Manager  
Coir Board, New Delhi,  
Mob. 9899804408

24/9/2020

ADD(5R)

St. Anant Bhusan  
28/9



- D.O. LETTER2.docx  
72 KB
- EBrochure 15082020 New.pdf  
3 MB

SO (A-II)  
28/9

81. No. 1138  
28/9/2020





**कयरबोर्ड Coir Board**

फोन/Phone : 011-23747766

**(सूक्ष्मलघुऔरमध्यमउद्यममंत्रालय, भारतसरकार)**

फैक्स/Fax : 011-23747755

(Ministry of Micro Small And Medium Enterprises, Government of India)

ई-मेल: coirboard.srcp@gmail.com

राजीवगाँधीहस्तशिल्पभवन (प्रथमतल), बाबाखड़गसिंहमार्ग, कनाटप्लेसनईदिल्ली-११०००१.

Rajiv Gandhi Handicrafts Bhavan (1<sup>ST</sup> Floor), Baba Khadag Singh Marg, Connaught Place, New Delhi-110001.

**No/CB/SRCP/MKTG./2020-21/**

**23-09-2020**

To,  
The Hon`ble Secretary,  
Department of Health Research,  
2<sup>nd</sup>. Floor, Indian Red Cross Society Building,  
Red Cross Road, New Delhi-110001  
Phone : 011-23736081, 23736082

email : [balram.bhargava@gov.in](mailto:balram.bhargava@gov.in)

**Subject:Marketing/Supply of Coir Products like - Rubberized Coir Mattress, Coir Door Mat, Coir Matting, Coir Pith, Coir Geo Textile, Coir wood/Ply etc. for office use in your organization.**

Sir,

Coir Board, is a Statutory Organisation of Government of India under the Ministry of Micro, Small and Medium Enterprises, is engaged in marketing/supply of the products likerubberized coir mattress, coir door mat, coir matting, coir pith, coir geo-textile, coir wood/ply etc. manufactured by MSME Units including artisans of coir Sector. India is the largest coir products manufacturing country in the world. The basic objective of the Coir Board is to provide a marketing platform and gainful employment opportunities to rural people especially women and to promote their coir and coir products at no loss no profit. All coir products are eco-friendly and excellent for human use.

2 Further, these products are manufactured as per national standard i.e. BIS standard is being followed to ensure the quality standard. Coir products are durable and retain their natural elegance for a very long period.

3 Coir Board, New Delhi is registered on GEM (Constitution Name in GEM – Coir Board NDCP) for all the above mentioned products. If the products are being purchased directly from Coir Board, New Delhi the supply of these products will be made from Delhi office located at the above addresses. We are attaching the coir products catalogues for your reference please. The prices of products will be sent separately after receiving your demand/requirement.

We assure you our best services and looking forward to hear from you.

With regards

Your's faithfully

**J. K. Shukla**

**Zonal Director**

**Encl: As above**