



भारतीय आयुर्विज्ञान अनुसंधान परिषद
INDIAN COUNCIL OF MEDICAL RESEARCH

स्वास्थ्य अनुसन्धान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)

श्री रामलिंगस्वामी भवन, अन्सारी नगर, नई दिल्ली - 110029

DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI-110029

V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI - 110029

सं.E16/73/2022-प्रशासन/ E.Office.143839

दिनांक: 16/04/2024

सेवा में,

निदेशक/प्रभारी निदेशक
परिषद के सभी संस्थान/केन्द्र

परिषद के सभी संस्थान/केन्द्र

महोदय/महोदया,

विभिन्न मंत्रालयों/विभागों से प्राप्त निम्नलिखित कार्यालय ज्ञापन सूचना एवं आवश्यक कार्यवाही के लिए संलग्न है।

Sl.No	Reference No. & Date	Name of Ministry	Subject
1.	सं. 24011/01/2024- पीपी (बी-1) दिनांक: 13.03.2024	कार्मिक, लोक शिकायत और पेंशन मंत्रालय (कार्मिक और प्रशिक्षण विभाग), नई दिल्ली	सदस्य, कर्मचारी चयन आयोग, नई दिल्ली (संयुक्त सचिव स्तर) के पद को 144200-218200 रुपये के वेतन मैट्रिक्स में स्तर 14 में प्रतिनियुक्ति के आधार पर भरना।
2.	No.A- 12018/4/2023- Estt. Dated: 28.03.2024	Department of Personnel & Training, Staff Selection Commission, Lodhi Road, New Delhi	Filling up 05 ex-Cadre posts of Accounts Officer in various Regional Offices of Staff Selection Commission on deputation basis.

भवदीय.

Signed by

Jagdish Rajesh

Date: 16-04-2024 15:09:34

जगदीश राजेश

सहायक महानिदेशक (प्रशासन)

अनुलग्नकः यथोक्त
प्रतिलिपिः

प्रतिलिपि:

1. महानिदेशक/अपर महानिदेशक/वरि.उपमहानिदेशक (प्रशा.)/वरि.वित्त सलाहकार के निजी सचिव
2. परिषद के सभी प्रभाग प्रमुख
3. उपमहानिदेशक (प्रशा.)/सहा. महानिदेशक (प्रशा.)
4. प्रमुख बीएमआई - आईसीएमआर की वेबसाइट पर अपलोड करने के अनुरोध के साथ

- ## 2. परिषद के सभी प्रभाग प्रमुख

3. उपमहानिदेशक (प्रशा.)/सहा. महानिदेशक (प्रशा.)

4. प्रमुख बीएमआई - आईसीएमआर की वेबसाइट पर अपलोड करने के अनुरोध के साथ

सं. 24011/01/2024-पीपी (बी-1)

भारत सरकार
कार्मिक, लोक शिकायत और पेंशन मंत्रालय
(कार्मिक और प्रशिक्षण विभाग)

नॉर्थ ब्लॉक, नई दिल्ली, 13, मार्च, 2024

कार्यालय जापन

विषय:- सदस्य, कर्मचारी चयन आयोग, नई दिल्ली (संयुक्त सचिव स्तर) के पद को 144200-218200 रुपये के वेतन मैट्रिक्स में स्तर 14 में प्रतिनियुक्ति के आधार पर भरना।

अधोहस्ताक्षरी को यह सूचित करने का निदेश हुआ है कि सदस्य, कर्मचारी चयन आयोग, नई दिल्ली के दो पदों को वेतन मैट्रिक्स में स्तर-14 में भरने का प्रस्ताव है। पात्रता मानदंड संलग्नक-I में दिए गए हैं।

2. केवल ऐसे अधिकारियों के आवेदनों पर ही विचार किया जाएगा, जिन्हें उचित चैनल के माध्यम से भेजा जाएगा और जिनके साथ निम्नलिखित दस्तावेज संलग्न होंगे:

- संलग्नक-II में दिए गए प्रपत्र में जीवनवृत्त;
- संलग्नक-III में जांच सूची, जिसे आवेदक के नियंत्रण प्राधिकारी द्वारा सत्यापित किया जाएगा;
- अधिकारी के कम से कम पिछले पांच वर्षों के एपीएआर सहित अद्यतन एपीएआर डोजियर की स्वच्छ छायाप्रतियां, जो किसी समूह 'क' अधिकारी द्वारा विधिवत सत्यापित हो;
- पिछले पांच वर्षों के दौरान एपीएआर में ग्रेडिंग दर्शाने वाला एक सत्यापित विवरण;
- संवर्ग निकासी (क्लीयरेंस);
- सतर्कता और अनुशासनिक दृष्टि से निकासी (क्लीयरेंस); और
- पिछले दस वर्षों के दौरान अधिकारी पर अधिरोपित बड़ी अथवा छोटी शास्ति, यदि कोई हो, का ब्यौरा दर्शाने वाला विवरण।

3. सभी मंत्रालयों/विभागों तथा राज्य सरकारों/संघ राज्य क्षेत्रों से अनुरोध है कि वे इच्छुक और पात्र अधिकारियों के आवेदन निर्धारित प्रपत्र में:- अनुभाग अधिकारी, स्था-बी-1 (एसएससी/यूपीएससी/एनआरए), कार्मिक, लोक शिकायत और पेंशन मंत्रालय (कार्मिक और प्रशिक्षण विभाग), कमरा संख्या 215-सी, नॉर्थ ब्लॉक, नई दिल्ली -110001, को अग्रेषित करें ताकि ये 13 मई, 2024 को सायं 5.00 बजे तक या उससे पहले इस कार्यालय तक पहुंच जाएं।

4. केवल उन्हीं अधिकारियों के ही आवेदन अग्रेषित किए जाएं, जो उनका चयन होने की स्थिति में तत्काल प्रभाव से पद का कार्यभार ग्रहण कर लें और जिन्हें संबंधित प्राधिकारी तत्काल कार्यमुक्त करने की स्थिति में हों। एक बार अग्रेषित किए गए आवेदन को वापस लेने की अनुमति नहीं दी जाएगी। निर्धारित तारीख के पश्चात् प्राप्त हुए या अपेक्षित प्रमाण पत्रों/दस्तावेजों के बिना प्राप्त हुए आवेदनों पर विचार नहीं किया जाएगा।

(एस.पी. पंत)

निदेशक (पीपी-II)

दूरभाष: 23093074

सेवा में,

- सचिव, भारत सरकार के सभी मंत्रालय/विभाग।
- सभी राज्य सरकारों/संघ राज्य क्षेत्रों के मुख्य सचिव।

सदस्य, कर्मचारी चयन आयोग, नई दिल्ली के पद हेतु पात्रता मानदंड

1. पद का नाम: सदस्य, कर्मचारी चयन आयोग, नई दिल्ली।
2. वेतन मान: वेतन मैट्रिक्स 144200-218200/- रुपये में स्तर-14 में।
3. भर्ती की पद्धति: प्रतिनियुक्ति द्वारा।
4. पात्रता: केन्द्र सरकार के ऐसे अधिकारी (अखिल भारतीय सेवाओं और केन्द्रीय समूह 'क' सेवाओं के अधिकारियों सहित):-

(क) (i) जिन्होंने मूल संवर्ग/विभाग में नियमित आधार पर सदृश पद धारण किया हो; या

(ii) जिन्होंने मूल संवर्ग या विभाग में वेतन मैट्रिक्स 123100-215900 रुपये में स्तर-13 में या समकक्ष में नियमित आधार पर किसी ग्रेड में नियुक्ति के बाद उस ग्रेड में पांच वर्ष की सेवा प्रदान की हो; और

(ख) जिनके पास निम्नलिखित शैक्षणिक अर्हताएं और अनुभव हों, नामतः:-

- (i) मान्यता प्राप्त विश्वविद्यालय या संस्थान से किसी भी विषय में स्नातकोत्तर उपाधि; और
- (ii) सेवा, प्रशासन, सतर्कता, स्थापना और वित्तीय मामलों के संबंध में 10 वर्षों का अनुभव।

5. **प्रतिनियुक्ति की अवधि:** कर्मचारी चयन आयोग के सदस्य के रूप में नियुक्त व्यक्ति, पांच वर्षों की अवधि या 62 वर्ष की आयु होने, जो भी पहले हो, तक पद पर बने रहेंगे। सेवारत अधिकारी की सदस्य के रूप में नियुक्ति होने पर वह, सेवानिवृत्ति की आयु प्राप्त होने तक प्रतिनियुक्ति पर रहेंगे तथा उसके बाद उपर्युक्त यथाउल्लिखित अधिकतम आयु सीमा और कार्यकाल के अध्यधीन पुनः रोजगार की शर्तों पर उनके कार्यकाल विस्तार के लिए विचार किया जा सकेगा।

6. **आयु सीमा:** प्रतिनियुक्ति द्वारा नियुक्ति के लिए अधिकतम आयु सीमा, आवेदन प्राप्त होने की अंतिम तिथि (अर्थात् 13.05.2024) को 59 वर्ष से अधिक नहीं होगी।

प्रपत्र (प्रोफार्मा)

1. नाम और पता (साफ अक्षरों में)
2. वह सेवा और संवर्ग, जिससे आप संबंधित हैं/बैच:
अधिवास राज्य:
3. जन्म तिथि:
और आयु (13.05.2024 तक)
(-----वर्ष-----माह के रूप में लिखें)
4. लिंग:
5. केंद्र सरकार के नियमों के तहत सेवानिवृत्ति की तिथि:
6. शैक्षणिक अर्हता:
7. क्या अजा/अजजा/अल्पसंख्यक वर्ग से संबंधित हैं:
8. कृपया वर्तमान में धारित पद से संबंधित निम्नलिखित विवरण बताएं:
(क) वर्तमान धारित पद और किस तारीख से वर्तमान पर धारित है:
(ख) क्या नियमित हैं या तदर्थ:
(ग) वेतनमान:
(घ) वर्तमान मूल वेतन:
(ड) क्या केंद्रीय स्टाफिंग स्कीम के तहत चयनित किया गया है:
9. कृपया यह उल्लिखित करें कि आप निर्धारित अर्हताओं को कैसे पूरा करते हैं:
(i) क्या आप मूल संवर्ग/विभाग में नियमित आधार पर सहश पद धारण कर रहे हैं (कृपया 'हाँ' अथवा 'नहीं' में विनिर्दिष्ट करें; इससे संबंधित विवरण निम्नलिखित तालिका में दर्शाया जाना चाहिए):
(ii) क्या मूल संवर्ग अथवा विभाग में वेतन मैट्रिक्स (रु. 123100-215900) के लेवल 13 में अथवा इसके समकक्ष में नियुक्ति के बाद प्रदत्त ग्रेड में नियमित रूप से पाँच वर्ष की सेवा की है। (कृपया 'हाँ' अथवा 'नहीं' में विनिर्दिष्ट करें; इससे संबंधित विवरण निम्नलिखित तालिका में दर्शाया जाना चाहिए) :
(iii) कृपया यह उल्लिखित करें कि क्या आपके पास किसी मान्यता प्राप्त विश्वविद्यालय अथवा संस्थान से स्नातकोत्तर* की डिग्री है :
*नोट- स्नातकोत्तर डिप्लोमा धारक अभ्यर्थी इस पद पर आवेदन करने हेतु पात्र नहीं हैं।
(iv) पिछले 10 वर्षों में धारित पदों का विवरण निम्नलिखित तालिका में दर्शाया जाना चाहिए (वर्तमान पद से आरंभ करते हुए):

क्र. सं.	उस कार्यालय/संगठन का नाम जहाँ आप कार्यरत थे	धारित पद	दिनांक से	दिनांक तक	वेतनमान
1	2	3	4	5	6

(i) सेवा, प्रशासन, सतर्कता, स्थापना तथा वित्तीय मामलों के संबंध में पिछले 10 वर्षों के अनुभव का विवरण, नीचे दी गई तालिका के अनुसार प्रस्तुत किया जाना चाहिए:

पिछले 10 वर्षों में अनुभव का क्षेत्र	कार्यों की प्रकृति	अनुभव की अवधि	वह संगठन, जिन में प्रासंगिक अनुभव प्राप्त किया गया था
(क) प्रशासन:			
(ख) सतर्कता:			
(ग) स्थापना:			
(घ) वित्तीय मामले:			

10. कोई ऐसी अतिरिक्त जानकारी, जिसका आप इस पद के लिए अपने आवेदन के समर्थन में उल्लेख करना चाहते हैं।

(अभ्यर्थी के हस्ताक्षर)

टेलीफोन नं. (एसटीडी कोड)/मोबाइल नं.:

ई-मेल आईडी:

कार्यालय टेलीफोन नम्बर सहित कार्यालय का पता:

निवास का पता:

दिनांक:

जांच सूची

- (i) प्रमाणित किया जाता है कि आवेदक द्वारा प्रस्तुत विवरण की उपलब्ध रिकॉर्डों से जांच की गई है एवं इन्हें सही पाया गया है।
- (ii) प्रमाणित किया जाता है कि अधिकारी के विरुद्ध कोई भी अनुशासनात्मक कार्यवाही/सतर्कता मामला लंबित अथवा विचाराधीन नहीं है।
- (iii) पिछले 10 वर्षों के दौरान लगाई गई शास्तियों, यदि कोई हो, की सूची संलग्न।
- (iv) सत्यनिष्ठा प्रमाणित की जाती है।
- (v) अधिकारी के अद्यतित एपीएआर डोजियर की विगत पांच वर्षों की सत्यापित प्रतिलिपियां, विधिवत सत्यापित, संलग्न।
- (vi) विगत पांच वर्षों के दौरान एपीएआर में ग्रेडिंग को दर्शाने वाला सत्यापित विवरण।

एपीएआर ग्रेडिंग प्रपत्र					
अधिकारी का नाम	2019-20	2020-21	2021-22	2022-23	2023-24

- (vii) प्रमाणित किया जाता है कि चयन होने की स्थिति में, अधिकारी को उनके कर्तव्यों से तुरंत कार्यमुक्त कर दिया जाएगा।

हस्ताक्षर.....

अग्रेषित करने वाले अधिकारी का नाम
 एवं पदनाम तथा मोहर एवं दूरभाष नं
 (एसटीडी कोड) व मोबाइल नंबर:
 ई-मेल आईडी:

No. 24011/01/2024-PP(B-I)
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

12th
North Block, New Delhi, March, 2024

OFFICE MEMORANDUM

Subject:- Filling up of the post of Member, Staff Selection Commission, New Delhi (Joint Secretary level) in Level 14 in the pay Matrix of Rs. 144200-218200 on deputation basis.

The undersigned is directed to inform that it is proposed to fill up the two posts of Member, Staff Selection Commission (SSC) at New Delhi in Level-14 in the Pay Matrix of Rs 144200-218200/-. The eligibility criterion are given at **Annexure-I**.

2. Applications of only such officers will be considered which are routed through proper channel and are accompanied with the following:

- (i) bio-data in the proforma at **Annexure-II**;
- (ii) checklist to be verified by Controlling Authority of the applicant at **Annexure-III**
- (iii) clear photocopies of the up-to-date APAR dossier of the officer containing APARs of at least last five years, duly attested by a Group 'A' officer;
- (iv) An attested Statement indicating the grading in the APAR during the last five years
- (v) cadre clearance;
- (vi) clearance from vigilance and disciplinary angle; and
- (vii) statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years.

3. All Ministries/Departments and the State Governments/UTs are requested to forward the applications of willing and eligible officers in the prescribed proforma to:- **Section Officer, Estt-B-I(SSC/UPSC/NRA), Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training), Room. No. 215-C, North Block, New Delhi-110001, so as to reach this Office, on or before 13th May, 2024 at 5.00 PM.**

4. The applications of only those officers may be forwarded who, in the event of their selection, would immediately join the duties of the post, and whom the concerned authorities would be in a position to relieve immediately. The application once forwarded would not be allowed to be withdrawn. Applications received after the prescribed date or not accompanied with the required certificates/documents will not be entertained.

15
(S.P. Pant)
Director (PP-II)
Ph.: 23093074

To

- (i) The Secretaries, all the Ministries/Departments of Government of India.
- (ii) Chief Secretaries of all State Government/ Union Territories

Eligibility Criterion for the post of Member, Staff Selection Commission, New Delhi.

1. **Name of Post:** Member, Staff Selection Commission, New Delhi.
2. **Scale of pay:** in the Level 14 in the Pay Matrix Rs.144200-218200/-.
3. **Recruitment method:** by deputation.
4. **Eligibility:** Officers of the Central Government (including Officers of All India Services and Central Group 'A' Services):-
 - (a) (i) holding analogous post on regular basis in the parent cadre/department; or
(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in Level-13 in the pay-matrix Rs. 123100-215900 or equivalent in the parent cadre or Department; and
 - (b) possessing the following educational qualifications and experience, namely:-
 - (i) Post Graduate Degree in any discipline from a recognized University or Institution; and
 - (ii) 10 years' experience in dealing with Service, Administrative, Vigilance, Establishment and Financial matters.
5. **Period of Deputation:** The person appointed as Member of Staff Selection Commission shall hold office for a period of five years or till he/she attains the age of 62 years, whichever is earlier. In case where a serving officer is appointed as Member, he shall be on deputation until he attains the age of superannuation and thereafter he may be considered for extension of tenure on re-employment terms subject to upper age limit and tenure as mentioned above.
6. **Age Limit:-** The maximum age limit for appointment by deputation shall not be exceeding 59 years as on the **closing date** (i.e. 13.05.2024) of the receipt of applications.

PROFORMA

1. Name and address (in block letters)
2. Service & Cadre to which belongs/Batch:
Domicile State:
3. Date of Birth:
and age (as on 13.05.2024)
(write as __ Year __ Months)
- 4 Gender:
5. Date of retirement under Central Government rules:
6. Educational Qualification:
7. Whether belongs to SC/ST/Minority:
8. Please indicate the following particulars of the present post held:-
 - (a) Present post held with date:
 - (b) Whether regular/ad-hoc:
 - (c) Scale of Pay:
 - (d) Present basic Pay:
 - (e) whether appointed under Central Staffing Scheme:
9. Please specify how you meet the prescribed qualifications:
 - (i) Whether you are holding analogous posts on a regular basis in the parent cadre/Department (Please specify yes or No; details to be indicated in the table below):
 - (ii) Whether you possess five years' service in the grade rendered after appointment on a regular in the Level 13 in the pay-matrix (Rs. 123100-215900) or equivalent in the parent cadre or Department (please specify yes or no; details to be indicated in the table below) :
 - (iii) Whether you possess Post Graduate Degree* from a recognised university or Institution, please specify:

* Note - candidates having Post Graduate diploma are not eligible to apply for the post.
 - (iv) The details of positions held in the last 10 years should be indicated in the table below (starting with the current position):

Sl. No	Name of office/ organization where employed	Post held	From	To	Pay scale
1	2	3	4	5	6

- (i) The details of experience in the last 10 years in dealing with Service, Administration, Vigilance, Establishment and Financial matters should be furnished as per table under:

Field of experience in the last 10 years	Nature of duties	Period of Experience	Organization in which the relevant experience was gained
(a) Administration: (b) Vigilance: (c) Establishment: (d) Financial Matters:			

10. Additional information, if any, which you like to mention in support of your application for the post.

(Signature of the candidate)

Telephone No (STD code)/Mobile No:

e-mail id:

Office Address with office Telephone Number:

Residential Address:

Date:

CHECK LIST

- (i) Certified that the particulars furnished by the applicant have been checked from available records and found correct.
- (ii) Certified that no disciplinary proceeding/vigilance case is either pending or contemplated against the officer.
- (iii) List of punishments awarded, if any, during the last 10 years attached.
- (iv) Integrity is certified.
- (v) Attested photocopies of up-to-date APAR dossier of the officer for the last five years, duly attested, attached.
- (vi) Attested statement indicating gradings in the APAR during the last five years.

APAR GRADING PROFORMA						
Name of the officer	2019-20	2020-21	2021-22	2022-23	2023-24	

- (vii) Certified that in the event of selection, the officer will be relieved of his duties immediately.

Signature.....

Name and designation of the
e-mail id:

Forwarding officer with seal and
Telephone Number (STD code) and
Mobile Number:

No.A-12018/4/2023-Estt.
Government of India
Department of Personnel & Training
Staff Selection Commission

Block No. -12, CGO Complex,
Lodhi Road, New Delhi-110003.

Dated : 28th March, 2024

OFFICE MEMORANDUM

Sub:- Filling up 05 ex-Cadre posts of Accounts Officer in various Regional Offices of Staff Selection Commission on deputation basis.

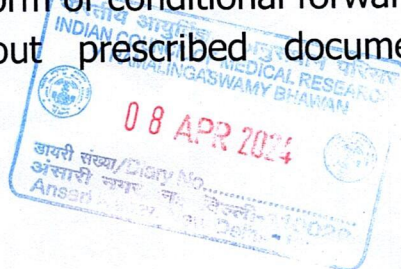
Staff Selection Commission(HQ) invites applications for filling up 05 (five) ex-Cadre posts (Group 'B') of **Accounts Officer** in Regional Offices Staff Selection Commission on deputation basis. The details of the posts along with the eligibility criteria, education qualification/experience etc. required for each posts is given in the enclosed **Annexure-I**.

2. The appointment will be made on deputation basis initially for a period of 03 years, which can be extended for a period not exceeding seven years, and will be governed by instructions issued vide DoPT vide OM No. 6/8/2009-Estt (Pay-II) dated 17.06.2010, as amended from time to time. The fixation of pay/deputation (duty) allowance shall be governed by instructions issued by DoPT from time to time.

3. The maximum age limit on deputation shall not exceed 56 years as on closing date of receipt of application by the Commission. The Commission reserves the right not to fill up any or all the above vacancies.

4. The application in the prescribed pro-forma (**Annexure-II**), together with all necessary documents i.e. cadre clearance, vigilance clearance, copies of APARs etc. and 'Certificate from the Employer' should reach to the undersigned, through proper channel, within 2 months from the date of publication of the advertisement in Employment News.

5. It is clarified that any form of conditional forwarding from the employer or applications received without prescribed documents and 'Certificate of Employer' will be rejected.



Mr. Sumit
15/4

S.No. 15985
9-4-2024

S.No. - 558

6. The applicants must ensure that their application(s) should reach SSC(HQ) through proper channel by the last date prescribed for receipt of applications. However, they may also send an advance copy of the application(s) to SSC well before the last date prescribed and ensure forwarding of their application through proper channel promptly.

7. This may kindly be given wide publicity.

Encl:- As above.

Sati
28/3/24
(Swati)

Under Secretary (Estt.)

To:-

1. All the Ministries/Departments/Organizations of the Govt. of India.

Copy for information to:-

1. Ms. Jasmine, Under Secretary (Estt.B), Department of Personnel & Training, North Block, New Delhi.

Eligibility criteria for Accounts Officer : -

S.No.	Name of Post & Pay Scale	Qualification/Requirements	No. of posts/Regional Offices
1.	Accounts Officer Group B, Gazetted, Non-Ministerial Level-7 (Rs.44,900 – 1,42,400)	Deputation a) officers under the Central Government:-i. holding analogous posts on regular basis in the parent cadre/department or ii. with 5 years' service in the grade rendered after appointment thereto on regular basis in Pay Level-5 or equivalent in the parent cadre/department; and b) Possessing any one of the following qualifications: - i. A pass in the SAS or equivalent examination conducted by any one of the Organized Accounts Departments of the Central Government; ii. Successful completion of training in the Cash and Accounts Work in the ISTM or equivalent training course and a minimum of 3 years experience in Cash, Accounts and Budget work. Note-1 The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the last date of receipt of applications	05 posts- 01 post each in ROs mentioned as under: i)SSC(NR), New Delhi ii)SSC(CR), Prayagraj iii)SSCWR), Mumbai iv)SC(ER), Kolkata v)SSC(NER), Guwahati

Last date for receipt of application will be 2 months from the date of publication of this advertisement in Employment Newspaper.

CURRICULUM VITAE: PROFORMA

Please paste
passport size
photograph
here

1.	Name and address (In Block Letters)	
2.	Post Applied for (Separate applications are to be sent for different posts)	
2.1	Regional Office in which post is Applied for	
3.	Date of Birth (DD/MM/YYYY)	
4.	Date of superannuation (DD/MM/YYYY)	
5.	Status of your present employer (Pl. specify whether Central Govt./State Govt/Autonomous/Statutory Body/ PSU/others (specify))	
6.	Initial date of appointment in Govt. Service	
7.	Office address with Telephone No. & email	

8.	Residential Address with Telephone No.					
9.	Present post held, along with Pay Level and present Basic Pay/Pay Scale/Pay Band and Grade Pay of the post held					
10.	Educational Qualifications					
11.	Please State clearly whether in the light of entries made by you below, you meet the requisite Essential Educational and other qualifications and work experience required for the post (if any qualifications have been treated as equivalent to the one prescribed in the Rules. State the authority for the same)					
	Essential		Qualification/Experience required		Qualifications/Experience possessed by the officer	
		1.				
		2.				
		3.				
	Desirable (wherever applicable)	a.				
		b.				
		c.				
12	Details of Employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
	Office/Institution	Post Held	From	To	Scale of Pay and basis pay in old pay band.	Nature of duties (In details)
13.	Nature of present employment i.e., ad-hoc or Temporary or Quasi-Permanent or					

	Permanent	
14.	<p>In case of present employment is held on deputation/contract basis, please state;</p> <p>A. The date of initial appointment.</p> <p>B. Period of appointment on deputation/contract</p> <p>C. Name of the parent office/organization to which you belong.</p>	
15.	<p>Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade.</p>	
16.	<p>Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and indicate the pre-revised scale.</p>	
17	<p>Total emoluments as per month now drawn</p>	
18	<p>Additional information, if any, which you would like to mention in support of your suitability for the post, (This among other things may provide information with regard to</p> <p>(i) additional academic qualification</p> <p>(ii) Professional training and</p> <p>(iii) work experience over and above</p>	

	<p>prescribed in the vacancy circular/Advertisement).</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
19	<p>Please state whether you are applying for Deputation (ISTC)/Absorption/Reemployment Basis. (Officers under Central/State Governments are only eligible for "Absorption" Candidates of non-Government Organizations are eligible only for short Term Contract.)</p>	
20	<p>Remarks (The candidates may indicate Information with regard to</p> <p>(i) Research publications and reports and special projects</p> <p>(ii) Awards/Scholarship/Official Appreciation</p> <p>(iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate Sheet if the space is insufficient)</p>	
21	Please state briefly how you find yourself best suitable for the posts applied for:	

I have carefully gone through the vacancy circular/advertisement, and I understand the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. It is also certified that the information

furnished above is correct and true to the best of my knowledge. In event of my selection, I shall abide by terms and conditions of the services attached to the post.

Signature: _____

Name: _____

Date: -

No. A-12018/4/2023-Estt.
Government of India
Department of Personnel & Training
Staff Selection Commission

Block No. -12, CGO Complex,
Lodhi Road, New Delhi-110003.

Dated:- 28th March, 2024

OFFICE MEMORANDUM

Sub:- Filling up 07 ex-Cadre posts of Accountant in various regional offices of Staff Selection Commission on deputation basis.

Staff Selection Commission(HQ) invites applications for filling up 07 (seven) ex-Cadre posts (Group 'B') of **Accountant** in 07 Regional Offices of Staff Selection Commission on deputation basis. The details of the posts along with the eligibility criteria, education qualification/experience etc. required for each posts is given in the enclosed **Annexure-I**.

2. The appointment will be made on deputation basis initially for a period of 03 years, which can be extended for a period not exceeding seven years, and will be governed by instructions issued vide DoPT vide OM No. 6/8/2009-Estt (Pay-II) dated 17.06.2010, as amended from time to time. The fixation of pay/deputation (duty) allowance shall be governed by instructions issued by DoPT from time to time.

3. The maximum age limit on deputation shall not exceed 56 years as on closing date of receipt of application by the Commission. The Commission reserves the right not to fill up any or all the above vacancies.

4. The application in the prescribed pro-forma (**Annexure-II**), together with all necessary documents i.e. cadre clearance, vigilance clearance, copies of APARs etc. and 'Certificate from the Employer' should reach to the undersigned, through proper channel, within 2 months from the date of publication of the advertisement in Employment News.

5. It is clarified that any form of conditional forwarding from the employer or applications received without prescribed documents and 'Certificate of Employer' will be rejected.

6. The applicants must ensure that their application(s) should reach SSC(HQ) through proper channel by the last date prescribed for receipt of applications. However, they may also send an advance copy of the application(s) to SSC well before the last date prescribed and ensure forwarding of their application through proper channel promptly.

7. This may kindly be given wide publicity.

Encl:- As above.

Swati
28/3/24
(Swati)

Under Secretary (Estt.)

To:-

All the Ministries/Departments/Organizations of the Govt. of India.

Copy for information :-

1. Ms. Jasmine, Under Secretary (Estt.B), Department of Personnel & Training, North Block, New Delhi.

Eligibility criteria for Accountant : -

S.No.	Name of Post & Pay Scale	Qualification/Requirements	No. of posts/Regional Office
1.	Accountant Group B, Non-Gazetted, Non-Ministerial Pay Level-6 (Old pay band: PBII Rs.9300-34800/- with the grade pay of Rs.4200/-)	<p>Officers under the Central Government: -</p> <p>(i) Upper Division Clerks of CSCS with 10 Years' service in the grade, who have undergone training in Cash & Account work in the Institute of Secretariat Training & Management or equivalent and possess 8 Years' experience of Cash, Accounts and Budget work.</p> <p>(ii) Failing (i) above, officers under the Central Govt. holding analogous posts; or SAS, Accounts or SAS passed clerks from any of the Organized Accounts Department.</p>	<p>07 posts-01 post each in ROs mentioned as under:</p> <p>i)SSC(NWR), Chandigarh</p> <p>ii)SSC(MPR), Raipur</p> <p>iii)SSC(WR), Mumbai</p> <p>iv)SC(ER), Kolkata</p> <p>v)SSC(NER), Guwahati</p> <p>vi)SSC(SR), Chennai</p> <p>vii)SSC(KKR), Benagluru</p>

Last date for receipt of application will be 2 months from the date of publication of this advertisement in Employment Newspaper.

CURRICULUM VITAE: PROFORMA

Please paste
passport size
photograph
here

1.	Name and address (In Block Letters)	
2.	Post Applied for (Separate applications are to be sent for different posts)	
2.1	Regional Office in which post is Applied for	
3.	Date of Birth (DD/MM/YYYY)	
4.	Date of superannuation (DD/MM/YYYY)	
5.	Status of your present employer (Pl. specify whether Central Govt./State Govt/Autonomous/Statutory Body/ PSU/others (specify))	
6.	Initial date of appointment in Govt. Service	
7.	Office address with Telephone No. & email	

8.	Residential Address with Telephone No.					
9.	Present post held, along with Pay Level and present Basic Pay/Pay Scale/Pay Band and Grade Pay of the post held					
10.	Educational Qualifications					
11.	Please State clearly whether in the light of entries made by you below, you meet the requisite Essential Educational and other qualifications and work experience required for the post (if any qualifications have been treated as equivalent to the one prescribed in the Rules. State the authority for the same)					
	Essential		Qualification/Experience required		Qualifications/Experience possessed by the officer	
		1.				
		2.				
		3.				
	Desirable (wherever applicable)	a.				
		b.				
		c.				
12	Details of Employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
	Office/Institution	Post Held	From	To	Scale of Pay and basis pay in old pay band.	Nature of duties (In details)
13.	Nature of present employment i.e., ad-hoc or Temporary or Quasi-Permanent or					

	Permanent	
14.	<p>In case of present employment is held on deputation/contract basis, please state;</p> <p>A. The date of initial appointment.</p> <p>B. Period of appointment on deputation/contract</p> <p>C. Name of the parent office/organization to which you belong.</p>	
15.	<p>Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade.</p>	
16.	<p>Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and indicate the pre-revised scale.</p>	
17	<p>Total emoluments as per month now drawn</p>	
18	<p>Additional information, if any, which you would like to mention in support of your suitability for the post, (This among other things may provide information with regard to</p> <p>(i) additional academic qualification</p> <p>(ii) Professional training and</p> <p>(iii) work experience over and above</p>	

	<p>prescribed in the vacancy circular/Advertisement).</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
19	<p>Please state whether you are applying for Deputation (ISTC)/Absorption/Reemployment Basis. (Officers under Central/State Governments are only eligible for "Absorption" Candidates of non-Government Organizations are eligible only for short Term Contract.)</p>	
20	<p>Remarks (The candidates may indicate Information with regard to</p> <p>(i) Research publications and reports and special projects</p> <p>(ii) Awards/Scholarship/Official Appreciation</p> <p>(iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate Sheet if the space is insufficient)</p>	
21	Please state briefly how you find yourself best suitable for the posts applied for:	

I have carefully gone through the vacancy circular/advertisement, and I understand the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. It is also certified that the information

• furnished above is correct and true to the best of my knowledge. In event of my selection, I shall abide by terms and conditions of the services attached to the post.

Signature: _____

Name: _____

Date: -