

INDIAN COUNCIL OF MEDICAL RESEARCH

No. 18/1/2019-Admn.-II

Dated : 7.5.2019.

OFFICE MEMORANDUM

Subject : Rotation of officials working in sensitive posts-regarding.

The undersigned is directed to refer to circular No. 03/09/13 dated 11.9.2013 and OM No.18/misc/02-392171 dated 23.8.2018 issued by the Central Vigilance Commission on the subject mentioned above wherein it is prescribed that every Ministry/Department/organization and CVOs are to identify the sensitive posts and staff working in these posts and also ensure that they are strictly rotated after every two /three years to avoid developing vested interest.

As per the circular, the following areas are considered as "sensitive areas" alongwith the staff working by the CVO, ICMR:

1. Vigilance
2. Purchase & Store
3. Recruitment Cell
4. Accounts & Finance including Financial approvals, Project funding, grants, loans, fellowships, scholarship etc.
5. Transport Section
6. Sales Unit of ICMR P&I Division
7. Cashier/DDO

All Directors/Directors-in-charge & Divisional Heads are requested to identify the posts of the above mentioned area suggested by CVO as "sensitive" and furnish the details of present incumbents urgently alongwith their tenure, in the proforma enclosed as Annexure I within 31.5.2019 positively .



(Bharat Bhushan)
Sr. Administrative Officer

Encl : As above

Copy to:-

- 1 PS to DG/PS to Addl. DG/Sr. DDG (A)/Sr. FA
- 2 All Divisional Heads
- 3 Asstt. Director-General (Admn.) (AX)/(RR) (for similar action)
4. Dr. Chanchal Goyal, Scientist'D' – soft copy of the same has been mailed at your email ID(drcgicmr@gmail.com) for website upload.
5. Directors/Directors-in-charges of all permanent Institutes/Centres of ICMR for similar action.

PROFORMA

Name of the Institute/Centre/Division _____

S. No.	Area identified as "sensitive"	Designation of the "sensitive" post	Present incumbent	Designation of the incumbent	Since when he/she is holding the post	Remarks
1	2	3	4	5	6	7