



भारतीय आयुर्विज्ञान अनुसंधान परिषद

INDIAN COUNCIL OF MEDICAL RESEARCH

वी. रामलिंगस्वामी भवन, अन्सारी नगर, पोस्ट बॉक्स 4911, नई दिल्ली - 110 029
 V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, POST BOX 4911, NEW DELHI - 110 029

No.16/62/2011-Admn.II

Dated : 14.08.2013

To

The Directors/Directors-in-Charge
 of all permanent Institutes/Centres of the Council.

Sub : Revision of Monetary Ceiling for Purchase/Reimbursement of Briefcase/Official Bag/Ladies Purses – regarding.

Sir/Madam,

In pursuance of the orders contained in the letter No.D-21013/4/2012-Ad.II, dated 15th May, 2012 received from the Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, New Delhi on the subject mentioned above (copy enclosed) and in supersession of this office order dated 15th February, 2012, the Director-General, ICMR, has approved the revision of the Monetary Ceiling for purchase/reimbursement of briefcase/official bag/ladies purses as under :-

S.No.	Level of Officers	Revised Cost Ceiling	Period once in three years
1.	Secretary/Director-General	10000/-	-do-
2.	Sr.DDG(A), Scientist-G or equivalent, Sr. FA	6500/-	-do-
3.	Scientist-F or equivalent	Rs.5000/-	-do-
4.	Scientist-C,D, E, ADG (A) & Sr.A.O., Sr.ACO	Rs.4000/-	-do-
5.	Scientist-B, AO, ACO, SO, PS or equivalent	Rs.4000/-	-do-
6.	Assistant/PA/Equivalent level officials with Grade Pay of Rs.4600/-. Those who have got financial upgradation to Grade Pay Rs.4600 under MACP scheme are not entitled to get this facility.	Rs.3500/-	-do-


The brief case/ladies purse/official bag shall be issued on demand after every three years from the date of issue or from the date of joining the office. These may be purchased by the official

Contd....2/-

himself/herself and the bill be submitted to Store Section certifying that the same has been purchased and the reimbursement will be made subject to the prescribed ceiling mentioned above.

This issues with the approval of the Competent Authority.

Yours faithfully,



(Bharat Bhushan)
Admn. Officer
For Director-General

Encl : As above.

- Copy to :
1. PS to DG
 2. Sr.DDG(A)
 3. Sr. FA
 4. PA to ADG(A)
 5. All Sr. AOs/All Sr. ACos.
 6. Sr. A.O. (Admn.I)
 8. DDO/Admn.IV
 9. Accounts-I
 10. Store Section
 10. A.O. Pension Cell (Accounts-VI)
 11. All Admn. Officers/All Accounts Officers
 12. Dr. Meera Singh, Scientist-F with request to place above circular on ICMR website.

D-210134/2012-Ad.II ✓
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training


North Block, New Delhi.
Dated: 15th May, 2012

Subject:- Revision of monetary ceiling for purchase/ reimbursement of briefcase/ official bag/ ladies purses regarding.

Considering the prevailing market rates and increasing prices of the consumer goods, the competent authority has decided to revise the monetary ceiling for purchase/ reimbursement of briefcase/ official bag/ ladies purses as under:-

S. No	Level of Officers	Old Rates (in Rs.)	Revised Rates (in Rs.)
1	Secretary/ Special Secretary or equivalent	6,500/-	10,000/-
2	Additional Secretary or Equivalent	5,500/-	8,000/-
3	Joint Secretary or equivalent	4,500/-	6,500/-
4	Director/ Deputy Secretary or equivalent	3,400/-	5,000/-
5	Under Secretary/ Pr. Private Secretary or equivalent	2,400/-	4,000/-
6	Section Officer/ Private Secretary or equivalent	2,400/-	4,000/-
7	Assistant/PA or equivalent	2,000/-	3,500/-

2. The entitled officers/ officials can purchase briefcase/ office bags/ ladies purses of their own choice from any private/ public outlet. However, reimbursement shall be restricted to the above mentioned ceiling limits.
3. The briefcase/ office bag/ ladies purse shall be provided to the above officers/officials on joining this ministry or on completion of three years from the date of issue of earlier one.
4. This issues with the concurrence of Integrated Finance Division (IFD) of this Department vide their Dy. No. CC/26974/ AS & FA (H) dated 03/05/2012.
5. The above revised ceiling will be effective from 01/04/2012.


(S.C. SHARU)
Under Secretary to the Govt. of India
Tel: 23094579

To

1. All Officers in the Department of Personnel & Training including PESB.
2. Integrated Finance Division (IFD) w.r.t. their Dy. No. referred above.
- ✓ 3. NIC for uploading in INTRAMOP.

Handwritten signature and initials