

ए बी एक्स / PABX : 26588980, 26588707, 26589336, 26589745  
26589873, 26589414  
फैक्स / FAX : 011-26588662, 011-26859791, 011-26589258

तार/GRAM: विज्ञानी/SCIENTIFIC  
web-site : www.icmr.nic.in  
E-mail : icmrhqds@sansad.nic.in



**भारतीय आयुर्विज्ञान अनुसंधान परिषद**  
**INDIAN COUNCIL OF MEDICAL RESEARCH**  
**स्वास्थ्य अनुसंधान विभाग ( स्वास्थ्य एवं परिवार कल्याण मंत्रालय )**  
**DEPARTMENT OF HEALTH RESEARCH ( MINISTRY OF HEALTH & FAMILY WELFARE )**  
वी. रामलिंगस्वामी भवन, अन्सारी नगर, पोस्ट बॉक्स 4911, नई दिल्ली-110 029  
V.RAMALINGASWAMI BHAWAN, ANSARI NAGAR, POST BOX-4911, NEW DELHI-110029

No.6/2/2012-Admn.II

Dated: 28.6.2017.

To

The Directors/Directors-in-Charge  
of all permanent ICMR Institutes/Centres.

Sub : Effective implementation of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013- regarding.

Sir/Madam,

I am directed to send herewith a copy of D.O. No. WW-13016/5/2015-WW dated 2<sup>nd</sup> June, 2017 received from Secretary, Ministry of Women & Child Development, New Delhi on the subject mentioned above for information and necessary action.

We look forward to hearing from you on the steps taken by your Institute/Centre in this regard.

Yours faithfully,

(Bharat Bhushan)  
Admn. Officer  
for Director-General

Encl: As above

Copy to :

- 1 PS to DG / PS to Sr.DDG(A)/ PS to Sr. FA
2. PA to ADG(JP)/(AX)/(RR)
3. Chairperson ICC (Dr. Rajni Kaul)
4. ✓ ISRM Division –to upload the above letter on the ICMR website.

D.O.No. WW-13016/5/2015-WW

2<sup>nd</sup> June, 2017

Dear Secretary,

Please refer to my earlier DO letter of even number dated 28<sup>th</sup> April 2017 regarding effective implementation of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. As you are aware, under the Act every employer is mandatorily required to organize awareness programmes for sensitizing the employees about the provision of this Act.

2 The Ministry of Women and Child Development, Government of India has developed a Handbook and Training Module on Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 to build the capacity of Government Officers about the provisions of the Act. Copies of the Handbook and Training Module have already been sent to you. In addition, the Ministry has empanelled 29 organizations which include State institutions, Universities, civil society organizations working across the country to conduct awareness programme about the provisions of the Sexual Harassment Act. The Handbook, Training Module and list of empanelled institutions are also available on the Ministry's website [www.wcd.nic.in](http://www.wcd.nic.in).

3. Since, it is important to inculcate an enabling work environment which promotes safety and security of women working therein, I would request you to organize workshops and awareness programmes in your Offices/Attached Offices/Subordinate Offices/Statutory Bodies and Autonomous Offices/Public Sector Undertakings under your Ministry/Department for sensitizing the employees about the provisions of this Act.

4. I look forward to hearing from you on the steps taken by your Ministry/Department in this regard.

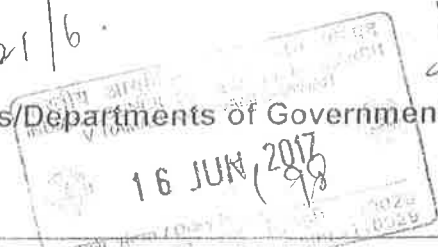
With regards,

Yours sincerely,

*Handwritten notes:*  
1112  
Dramal  
27/6/17  
Y.No-487  
27/06/2017  
JS (SM)  
Dr. Raini Kaul  
DP 21/6  
ADD (AR)  
Dr. DAG KA  
So (AR)  
3682

*Signature:* (Rakesh Srivastava)  
23/6/17

The Secretaries of all Ministries/Departments of Government of India



List of Various Ministries/Department

1.	Secretary, Department of Animal Husbandry, Dairying and Fisheries
2.	Secretary, Department of Agriculture and Cooperation
3.	Secretary, Department of Agricultural Research and Education
4.	Secretary, Ministry of Ayush
5.	Secretary, Department of Chemicals and Petrochemicals
6.	Secretary, Department of Fertilizers
7.	Secretary, Department of Pharmaceuticals
8.	Secretary, Ministry of Civil Aviation
9.	Secretary, Ministry of Coal
10.	Secretary, Department of Commerce
11.	Secretary, Department of Industrial Policy and Promotion
12.	Secretary, Department of Telecommunication
13.	Secretary, Department of Posts
14.	Secretary, Department of Consumer Affairs
15.	Secretary, Department of Food and Public Distribution
16.	Secretary, Ministry of Corporate Affairs
17.	Secretary, Ministry of Culture
18.	Secretary, Department of Defence
19.	Secretary, Department of Defence Production
20.	Secretary, Department of Ex-Servicemen Welfare
21.	Secretary, Department of Defence Research & Development
22.	Secretary, Ministry of Development of North Eastern Region
23.	Secretary, Ministry of Drinking Water & Sanitation
24.	Secretary, Ministry of Earth Science
25.	Secretary, Ministry of Electronics and Information Technology
26.	Secretary, Ministry of Environment, Forest and Climate Change
27.	Secretary, Ministry of External Affairs
28.	Secretary, Department of Economic Affairs
29.	Secretary, Department of Revenue
30.	Secretary, Department of Investment
31.	Secretary, Department of Financial Services
32.	Secretary, Department of Expenditure
33.	Secretary, Ministry of Food Processing Industries
34.	Secretary, Department of Public Enterprises

35.	Secretary, Department of Heavy Industry
36.	Secretary, Department of Health and Family Welfare
37.	Secretary, Department of Health Research
38.	Secretary, Department of Home
39.	Secretary, Department of Border Management
40.	Secretary, Department of Jammu and Kashmir Affairs
41.	Secretary, Department of States
42.	Secretary, Department of Internal Security
43.	Secretary, Department of Official Languages
44.	Secretary, Department of Higher Education
45.	Secretary, Department of School Education & Literacy
46.	Secretary, Ministry of Information and Broadcasting
47.	Secretary, Ministry of Labour and Employment
48.	Secretary, Department of Justice
49.	Secretary, Department of Legal Affairs
50.	Secretary, Legislative Department
51.	Secretary, Ministry of Micro, Small and Medium Enterprise
52.	Secretary, Ministry of Mines
53.	Secretary, Ministry of Minority Affairs
54.	Secretary, Ministry of New and Renewable Energy
55.	Secretary, Ministry of Panchayati Raj
56.	Secretary, Ministry of Parliamentary Affairs
57.	Secretary, Department of Administrative Reforms and Public Grievances
58.	Secretary, Department of Personnel and Training
59.	Secretary, Department of Pension & Pensioner's Welfare
60.	Secretary, Ministry of Petroleum and Natural Gas
61.	Secretary, Ministry of Power
62.	Secretary, Ministry of Railways
63.	Secretary, Ministry of Road Transport and Highways
64.	Secretary, Department of Rural Development
65.	Secretary, Department of Land Resources
66.	Secretary, Department of Biotechnology
67.	Secretary, Department of Science & Technology,
68.	Secretary, Department of Scientific & Industrial Research
69.	Secretary, Ministry of Shipping
70.	Secretary, Ministry of Skill Development and Entrepreneurship

71.	Secretary, Department of Disability Affairs
72.	Secretary, Department of Social Justice & Empowerment
73.	Secretary, Ministry of Statistics and Programme Implementation
74.	Secretary, Ministry of Steel
75.	Secretary, Ministry of Textiles
76.	Secretary, Ministry of Tourism
77.	Secretary, Ministry of Tribal Affairs
78.	Secretary, Ministry of Urban Development
79.	Secretary, Ministry of Housing and Urban Poverty Alleviation
80.	Secretary, Ministry of Water Resources, River Development and Ganga Rejuvenation
81.	Secretary, Ministry of Women and Child Development
82.	Secretary, Department of Sports
83.	Secretary, Department of Youth Affairs
84.	Secretary, Department of Atomic Energy
85.	Secretary, Department of Space
86.	Secretary, Cabinet Secretariat
87.	Secretary, President's Secretariat
88.	Secretary, Prime Minister's Office
89.	Secretary, Niti Ayog
90.	Secretary, Union Public Service Commission