

New Delhi, the 10<sup>th</sup> January, 2014

It has been observed that recently, an officer joined a new assignment without getting himself relieved from the previous post and without the approval of the competent authority for holding the additional charge of the post.

2. FR 49 provides that only the Central Government may appoint a Government servant already holding a post in a substantive or officiating capacity to officiate, as a temporary measure, in one or more of other independent posts at one time under the Government.

3. It may, therefore, be noted that:-

- (i) An officer is required to get himself relieved from the previous post before he joins another post,
- (ii) The officer should only be appointed to a new assignment or given an additional charge of the post only with the approval of the competent authority.

4. The above is brought to the notice of all Ministries/Departments for strict compliance

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Director  
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To

All Secretaries, Ministries/Departments of Government of India

*Dr. Health Research*