

No. A.60011/24/2012-RTI Cell  
Government of India  
Ministry of Health & Family Welfare  
(RTI Cell)

Nirman Bhawan, New Delhi-110011  
31st October, 2013

OFFICE MEMORANDUM

**Subject:-Extending the facility of e-IPO for payment of RTI fee in Indian Missions by Indian Citizens abroad".**

The undersigned is directed to forward a copy of Department of Personnel & Training's O.M No.1/44/2009-IR, dated 7th October, 2013 on the above subject for compliance.

S. D. Patil  
(SINDHU PATIL) 31/10/13  
Section Officer,  
Tel.No.23063682

All CPIOs and First Appellate Authorities under the Department of Health & Family Welfare.

Copy to:-

1. All Autonomous Institutions including PSUs under Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi.
2. Shri Subhash Chandra, Under Secretary, Ministry of Health & FW, Department of AIDS Control, NACO, 9th Floor, Chandralok Building, 36, Janpath, New Delhi-1
3. The Under Secretary (RTI), Department of Ayush, B-Block, GPO Complex, INA, New Delhi-110023
4. DGHS (RTI), Ministry of Health & FW, Nirman Bhavan, New Delhi.
5. Ms. Sunita Sharma, Deputy Secretary, Department of Health Research, Ministry of Health & FW, Nirman Bhavan, New Delhi.
6. The Director/Medical Superintendent, Dr.Ram Manohar Hospital, Baba Kharak Singh Marg, Connaught Place, New Delhi-1
7. The Director/ Medical Superintendent, VMMC & Safdurjung Hospital, Safdurjung Enclave, near AIIMS Hospital, New Delhi-29
8. The Director/ Medical Superintendent, Lady Hardinge Medical College and Kalawati Saran Child Hospital, C-604, Shivaji Stadium Bus Terminal, Shaheed Bhagat Singh Marg, New Delhi.

North Block, New Delhi,  
Dated the 7<sup>th</sup> October, 2013

**OFFICE MEMORANDUM**

Subject: - Extending the facility of e-IPO for payment of RTI fee in Indian Missions by 'Indian citizens abroad'.

A service called e-IPO (Electronic Indian Postal Order) was launched w.e.f. 22.03.2013 to facilitate Indian citizens abroad across the globe to purchase an e-IPO by paying the fee online to access the information under the RTI Act, 2005 from the Central Public Authorities.

2. The procedure to obtain e-IPO has already been explained vide this Department's Office Memorandum of even number dated 22.03.2013. The main points of the procedure are as under:

- [a] The user needs to get himself registered at either of the two websites <http://www.epostoffice.gov.in> or [www.indiapost.gov.in](http://www.indiapost.gov.in) .
- [b] He has to select the Ministry/Department from whom he desires to seek the information under the RTI Act and the e-IPO so generated, by making payment using Debit or Credit card, can be used to seek information from that Ministry/Department only.
- [c] A printout of the e-IPO is required to be attached with the RTI application. If the RTI application is being filed electronically, e-IPO is required to be attached as an attachment.
- [d] This facility is only for purchasing an Indian Postal Order electronically. All the requirements for filing an RTI application as well as other provisions regarding eligibility, time limit, exemptions etc., as provided in the RTI Act, 2005 will continue to apply.

3. It has been brought to the notice of this Department that Indian citizens living abroad are facing difficulties in payment of fees for accessing information from Indian Missions/Posts abroad as the facility of e-IPO was not available with them.

4. In order to facilitate for obtaining the information under the RTI Act, 2005 by the Indian citizen living abroad from Indian Missions/Posts under Ministry of External Affairs, the facility of e-IPO is extended to 176 Indian Missions/Posts. List is enclosed.

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5. This may be brought to the notice of all concerned.

*Manoj Joshi*

(Manoj Joshi)  
Joint Secretary (AT&A)  
Tel: 23093688

1. All the Ministries / Departments of the Government of India.
2. Union Public Service Commission! /Lok Sabha Sectt./ Rajya Sabha Secretariat/ Cabinet Secretariat/ Central Vigilance Commission/ President's Secretariat/ Vice-President's Secretariat/ Prime Minister's Office/ Planning Commission/Election Commission.
3. Central Information Commission/ State Information Commissions.
4. Staff Selection Commission, CGO Complex, New Delhi.
5. O/o the Comptroller & Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi.
6. All officers/Desks/Sections, DOP&T and Department of Pension & Pensioners Welfare.

**Copy to:** Ms. Sujata Choudhary, General Manager (BP), Deptt. of Posts, Business Development and Marketing Directorate, Dak Bhawan, Sansad Marg, New Delhi for information w.r.t. their letter No. 65-04/2013-BD&MD dated 17.09.2013.

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S.no.	Name of the Indian Mission/Post
1	Embassy of India,Kabul, Afghanistan
2	Consulate General of India, Herat, Afghanistan
3	Consulate General of India, Jalalabad, Afghanistan
4	Consulate General of India, Kandahar, Afghanistan
5	Consulate General of India, Mazar-e-Sharif, Afghanistan
6	Embassy of India, Algiers,Algeria
7	Embassy of India, Luanda, Angola
8	Embassy of India, Buenos Aires, Argentina
9	Embassy of India,Yerevan, Armenia
10	High Commission of India, Canberra, Australia
11	Consulate General of India, Melbourne, Australia
12	Consulate General of India, Perth, Australia
13	Consulate General of India, Sydney, Australia
14	Embassy of India,Vienna, Austria
15	Embassy of India, Baku, Azerbaijan
16	Embassy of India,Manama, Bahrain
17	High Commission of India,Dhaka, Bangladesh
18	Assistant High Commission of India, Chittagong, Bangladesh
19	Assistant High Commission of india, Rajshahi, Bangladesh
20	Embassy of India, Minsk, Belarus
21	Embassy of India, Brussels, Belgium
22	Embassy of India,Thimphu, Bhutan
23	Consulate General of India, Phuentsholing, Bhutan
24	High Commission of India,Gaborone, Botswana
25	Embassy of India, Brasilia, Brazil
26	Consulate General of India, São Paulo, Brazil
27	High Commission of India,Bandar Seri Begawan, Brunei Darussalam
28	Embassy of India, Sofia,Bulgaria
29	Embassy of India, Pnom Penh,Cambodia
30	High Commission of India, Ottawa, Canada
31	Consulate General of India, Toronto, Canada
32	Consulate General of india, Vancouver, Canada
33	Embassy of India,Santiago, Chile
34	Embassy of India, Beijing, China
35	Consulate General of India, Guangzhou, China
36	Consulate General of India, Hongkong
37	Consulate General of India, Shanghai, China
38	Embassy of India, Bogota, Colombia
39	Embassy of India, Democratic Republic of Congo
40	Embassy of India,Abidjan, Ivory Coast
41	Embassy of India, Zagreb, Croatia
42	Embassy of India, Havana, Cuba
43	High Commission of India, Nicosia, Cyprus
44	Embassy of India, Prague, Czech Republic
45	Embassy of India,Copenhagen, Denmark
46	Embassy of India, Cairo, Egypt
47	Embassy of India,Addis Ababa, Ethiopia

- 48 High Commission of India, Suva, Fiji islands
- 49 Embassy of India, Helsinki, Finland
- 50 Embassy of India, Paris, France
- 51 Permanent Delegation of India to the UNESCO, Paris, France
- 52 Consulate General of India, Saint Denis, Reunion Island
- 53 Embassy of India, Berlin, Germany
- 54 Consulate General of India, Frankfurt, Germany
- 55 Consulate General of India, Hamburg, Germany
- 56 Consulate General of India, Munich, Germany
- 57 High Commission of India, Accra, Ghana
- 58 Embassy of India, Athens, Greece
- 59 Embassy of India, Guatemala City, Guatemala
- 60 High Commission of India, Georgetown, Guyana
- 61 Embassy of India, Budapest, Hungary
- 62 Embassy of India, Reykjavik, Iceland
- 63 Embassy of India, Jakarta, Indonesia
- 64 Consulate General of India, Medan, Indonesia
- 65 Embassy of India, Tehran, Iran
- 66 Consulate General of India, Bandar Abbas, Iran
- 67 Consulate General of India, Zahidan, Iran
- 68 Embassy of India, Baghdad, Iraq
- 69 Embassy of India, Dublin, Ireland
- 70 Embassy of India, Tel Aviv, Israel
- 71 Embassy of India, Rome, Italy
- 72 Consulate General of India, Milan, Italy
- 73 High Commission of India, Kingston, Jamaica
- 74 Embassy of India, Tokyo, Japan
- 75 Consulate General of India, Osaka-Kobe, Japan
- 76 Embassy of India, Amman, Jordan
- 77 Embassy of India, Astana, Kazakhstan
- 78 High Commission of India, Nairobi, Kenya
- 79 Assistant High Commission of India, Mombasa, Kenya
- 80 Embassy of India, Pyongyang, DPR Korea
- 81 Embassy of India, Seoul, Republic of Korea
- 82 Embassy of India, Safat, Kuwait
- 83 Embassy of India, Bishkek, Kyrgyzstan
- 84 Embassy of India, Vientiane, Lao People's Democratic Republic
- 85 Embassy of India, Beirut, Lebanon
- 86 Embassy of India, Tripoli, Libya
- 87 Embassy of India, Antananarivo, Madagascar
- 88 High Commission of India, Kuala Lumpur, Malaysia
- 89 High Commission of India, Male, Republic of Maldives
- 90 Embassy of India, Bamako, Mali
- 91 High Commission of India, Port Louis, Mauritius
- 92 Embassy of India, Mexico
- 93 Embassy of India, Ulaanbaatar, Mongolia
- 94 Embassy of India, Rabat, Morocco
- 95 High Commission of India, Maputo, Mozambique
- 96 Embassy of India, Yangon, Myanmar
- 97 Consulate General of India, Mandalay, Myanmar

- 98 High Commission of India, Windhoek, Namibia  
99 Embassy of India, Kathmandu, Nepal  
100 Embassy of India Camp Office, Biratnagar, Nepal  
101 Consulate General of India, Birgunj, Nepal  
102 Embassy of India, The Hague, Netherlands  
103 High Commission of India, Wellington, New Zealand  
104 Embassy of India, Niamey, Niger  
105 High Commission of India, Abuja, Nigeria  
106 Office of the High Commission of India, Lagos, Nigeria  
107 Embassy of India, Oslo, Norway  
108 Embassy of India, Muscat, Sultanate of Oman  
109 High Commission of India, Islamabad, Pakistan  
110 Representative Office of India, Ramallah City, State of Palestine  
111 Embassy of India, Panama  
112 High Commission of India, Port Moresby, Papua New Guinea  
113 Embassy of India, Lima, Peru  
114 Embassy of India, Manila, Philippines  
115 Embassy of India, Lisbon, Portugal  
116 Embassy of India, Doha, Qatar  
117 Embassy of India, Bucharest, Romania  
118 Embassy of India, Moscow, Russian Federation  
119 Consulate General of India, St. Petersburg, Russian Federation  
120 Consulate General of India, Vladivostok, Russian Federation  
121 Embassy of India, Riyadh, Saudi Arabia  
122 Consulate General of India, Jeddah, Saudi Arabia  
123 Embassy of India, Dakar, Senegal  
124 Embassy of India, Belgrade, Republic of Serbia  
125 High Commission of India, Victoria, Seychelles  
126 High Commission of India, Singapore  
127 Embassy of India, Bratislava, Slovak Republic  
128 Embassy of India, Ljubljana, Slovenia  
129 High Commission of India, Pretoria, South Africa  
130 Consulate General of India, Cape Town, South Africa  
131 Consulate General of India, Durban, South Africa  
132 Consulate General of India, Johannesburg, South Africa  
133 Embassy of India, Madrid, Spain  
134 High Commission of India, Colombo, Sri Lanka  
135 Assistant High Commission of India, Kandy, Sri Lanka  
136 Consulate General of India, Hambantota, Sri Lanka  
137 Consulate General of India, Jaffna, Sri Lanka  
138 Embassy of India, Khartoum, Sudan  
139 Consulate General of India, Juba, Sudan  
140 Embassy of India, Paramaribo, Suriname  
141 Embassy of India, Stockholm, Sweden  
142 Embassy of India, Berne, Switzerland  
143 Consulate General of India, Geneva, Switzerland  
144 Permanent Mission of India to the UN Offices in Geneva, Switzerland  
145 Embassy of India, Damascus, Syria  
146 Embassy of India, Dushanbe, Tajikistan  
147 High Commission of India, Dar es Salaam, Tanzania

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- 148 Consulate General of India, Zanzibar, Tanzania
- 149 Embassy of India, Bangkok, Thailand
- 150 Consulate of India, Chiangmai, Thailand
- 151 High Commission of India, Trinidad & Tobago, West Indies
- 152 Embassy of India, Tunis, Tunisia
- 153 Embassy of India, Istanbul, Turkey
- 154 Consulate General of India, Istanbul, Turkey
- 155 Embassy of India, Ashgabat, Turkmenistan
- 156 High Commission of India, Kampala, Uganda
- 157 Embassy of India, Kyiv, Ukraine
- 158 Embassy of India, Abu Dhabi, UAE
- 159 Consulate General of India, Dubai, UAE
- 160 High Commission of India, London, United Kingdom
- 161 Consulate General of India, Birmingham, United Kingdom
- 162 Consulate General of India, Edinburgh, United Kingdom
- 163 Embassy of India, Washington, USA
- 164 Consulate General of India, Atlanta, USA
- 165 Consulate General of India, Chicago, USA
- 166 Consulate general of India, Houston, USA
- 167 Consulate General of India, New York, USA
- 168 Consulate General of India, San Francisco, USA
- 169 Permanent Mission of India to the UN, New York, USA
- 170 Embassy of India, Tashkent, Uzbekistan
- 171 Embassy of India, Caracas, Venezuela
- 172 Embassy of India, Hanoi, Vietnam
- 173 Consulate General of India, Ho Chi Minh City, Vietnam
- 174 Embassy of India, Sana'a, Yemen
- 175 High Commission of India, Lusaka, Zambia
- 176 Embassy of India, Harare, Zimbabwe

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